Procedure To Avoid Decrementing the Automatic Clinic Report Counter While Setting Up Your Contact Information, Logo & Signature

Open NeuroGuide and Click Help > Enter Demo Mode
Click File > Open > Lexicor
Enter Subject Information (at a minimum enter Age 55 & select Eyes Closed)
Select Linked Ears Montage
Click Edit > Automatic Editing…next Click Generate Edits and then Click Close
Verify Ave Split Half and Ave Test Retest Reliability

Click Report > Automatic Clinic Report Writer

Header Panel 1st: Click the Down Arrow after Company Info > Select Add and Enter your Company Name, Address, Phone, Fax, Email & Clinician Name & Title or Replace the Demo Info. Click on the Logo & Signature Boxes to Navigate to the location of your Company's Logo & Scanned Signature or Select No Logo and/or Manual, respectively. Then Click Save Company Info and then Click OK

Options Panel 2nd: Select TBI Discriminant Function, Select Desired Neurofeedback Recommendations, then Certify Artifact Fee EEG, then Click Generate Report

Warning Message: Click Yes   (**Note:** Do Not Click on the Mouse or Keyboard while the Report is Generating)

Repeat Steps Until Satisfied with the Report Format

Only After the Report (Word Doc) has Finished Generating: Check All the Company & Clinician Information for Typo's and the Logo & Signature Size

FIX

Looks Good

Re-Launch NeuroGuide to Produce Your 1st Report – Counter will be Decremented

While in the Newly Generated MS Word Document/Report…Remember to Click File > Save As then Navigate to the Patient's Folder and Rename the word document. Now you can continue to Add or Delete Text or other Bit Maps you may want to include in the Report. After you are entirely satisfied with the Patient's Clinic Report: REMEMBER to Save the Report/Word doc then Save the Report as a PDF in Patient's Folder.